



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: December 14, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

December 7, 2022

– Adopted & Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

***Motion to Amend the agenda to include an additional item under 6g) Correspondence from the Office of the Mayor.**

– Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

CLAIMS

Ratification of Claims Paid on November 30, 2022

○ 110-1 – GENERAL FUND		\$202,803.50
○ 224-0 – PUB SFTY INC TA	\$5,166.68	
○ 793-0 – AIM MED TR WELL	\$359.74	

TOTAL CLAIMS PAID \$208,329.92

– Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Approval of Claims to be Paid on December 09, 2022

○ 110-1 – GENERAL FUND	\$267,510.59
○ 220-1 – MOTOR VEHICLE H	\$658.46
○ 220-2 – LOCAL ROADS & S	\$3,718.28
○ 220-4 – PARK DEPARTMENT	\$5,194.20
○ 221-1 – PARK ATHLETICS	\$9,035.00
○ 221-4 – S.A.P.S.	\$350.00
○ 222-1 – LNDFL CLOSURE	\$13,727.80
○ 222-5 – VEHICLE AUCTION	\$1,744.79
○ 222-6 – COMMUNITY DEVEL	\$37,188.00
○ 222-8 – LAW ENF TRAIN	\$4,630.75
○ 242-7 – COMP COURT	\$1,250.00
○ 243-5 – ESG-SHELTERS	\$24,200.00
○ 243-7 – E.E.O.C. HUMAN	\$205.35
○ 245-0 – GREEN URBANISM	\$137,211.84
○ 245-5 – SOLID WASTE REC	\$635.00
○ 246-9 – HIV PREVENTION	\$1,284.50
○ 247-6 – NWI TOBACCO GRA	\$196.00
○ 249-1 – COVID-19 CDBG	\$4,112.00
○ 442-3 – CCI	\$19,193.00
○ 444-7 – LAKEFRONT	\$42,165.00
○ 890-3 – WCI/UCI BENEFIT	\$2,642.33

SPECIAL REVENUE \$310,012.30

○ 221-5 – AMBULANCE NON-R	\$3,837.99
○ 224-0 – PUB SFTY INC TA	\$17,280.56
○ 242-9 – NEIG STABIL PRO	\$275.00
○ 251-2 – RDVLP AUX NON-R	\$7,772.08
○ 660-7 – MARQUETTE PARK	\$6,562.86
○ 880-1 – FIRE PENSION FU	\$7,900.00
○ 880-2 – POLICE PENSION	\$85.59

TOTAL CLAIMS TO BE PAID \$621,236.97

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Resignation Notice of Firefighter/EMT Robert Robinson. Respectfully submitted, Firefighter Robinson began his employment as a firefighter for the City of Gary, September 4, 2018, totaling (4 years) of service. He is resigning from his position, effective January 5, 2023.

– Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Receipt of Snow Contractor Applications. The Public Works Division has advertised for Snow Removal Contractors. Applications were available beginning November 10, 2022 through December 13, 2022.

The division is requesting the Board accept the application at the December 14, 2022. Board of Works meeting for referral back to staff for selection.

The Public Works Division received the following applications for Snow Contract Vendors:

- Gary Lawn Doctors - received 11/14/22
- Lubrifleet Powerwash – received 12/6/22
- Chris Lewis – received 12/9/22
- Express Lawn Care & Snow Removal – received 12/14/22

– Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Bid Award – Security Services

The Public Works Division accepted bid proposals for Security Services for the following City-owned properties for 2023:

- Gary Health Department 1145 W 5th Ave
- Adam Benjamin Metro Center 100 W 4th Ave
- City Hall 401 Broadway

The following bids were received:

- Anchored Security Professionals, LLC
 - Total Proposed Amount - \$371,087.50
- Midwest Security Forces, LLC
 - Armed Officer - \$23.45/\$35.18 OT per hour
 - Unarmed Officer - \$22.25/\$33.38 OT per hour
- Jolly Security, LLC
 - Per Officer - \$50.00 per hour
- Mark International, LLC
 - Total Proposed Amount - \$141,236.00

Based on the proposals received, the Division would like to select Mark International, LLC as the City of Gary Security Contractor for 2023.

– Approved

A. Colvin - Yes
A. Lockett – Yes
T. McCain – Yes

Permit 22-036 – Permit to Replace Sanitary Force Main – Hobart Sanitary Sewer District – Kokosing Industrial – Carolina St and 39th Ave.

Hobart Sanitary District has requested a permit to construct a 30-inch sanitary sewer force main along Carolina St and 39th Ave. The project purpose is to provide a new sanitary sewer connection from the City of Hobart to the Gary Sanitary District. The work is expected to commence in April 2023 and be complete by February 2025.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per ordinance.
2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.
3. All subcontractors shall be licensed with the City.
4. Contractor shall notify affected property & Business Owners, Schools, Police, Fire, and Board of Public Works 72 hours prior to closures or lane restrictions.
5. Contractor shall schedule a final inspection with Public Works upon completion.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

Rescission of Contract with Townsend Tree Removal. The contractor never preceded with the work at 1137 N St Joseph St.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM HEALTH AND HUMAN SERVICES DEPARTMENT

Contract with Tawanna Brown to provide services as Lead Case Manager for a Lead Hazard Prevention Program for the Gary Health Department. The Contract provides for a term effective as of September 26, 2022 and expiring on December 31, 2022. Contractor shall be paid an amount not to exceed Four Thousand Seven Hundred Four Dollars (\$4,704.00) during the term of this Contract. The Contractor shall be paid at a rate of \$21.00 per hour. Additionally, the Contractor will be reimbursed for grant related travel expenses that are pre-approved.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Contract with Inga Lewis-Shannon to provide legal services to the Community Development Department for its Federally funded programs. The Contract provides for a term effective as

of January 1, 2023 and ending on December 31, 2023. Contractor shall be paid an amount not to exceed Thirty-Six Thousand Dollars (\$36,000.00) during the term of this Contract.

***Going forward, add line for Corporation Counsel to sign contracts for lawyers for City Departments. ***

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FINANCE DEPARTMENT

Amendment to Contract with Cender & Company, LLC. The First Amendment to Contract for Professional Services to provide accounting and consulting services to the Finance Department for the City of Gary. The Amendment just corrects the Effective Date from September 1, 2022 to the correct Effective Date of August 1, 2022. This Amendment is correcting a date and will have no financial effect.

– Approved

A. Colvin - Yes

A. Lockett – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF THE MAYOR

Contract with Christine Gooden-Williams to serve as Youth Outreach Facilitator for the Safe and Thriving Communities Program. The term of the Contract is from February 7, 2022 until October 1, 2022. Contract shall be paid an amount not to exceed \$11,000.00.

– Approved

A. Colvin - Yes

A. Lockett – Yes

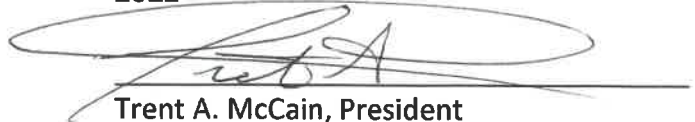
T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on December 21, 2022



Trent A. McCain, President



Arlene D. Colvin, Vice President

Re: Board of Works Meeting Minutes for December 14, 2022.



Angela Lockett, Member